



**SOUTHWESTERN™
ILLINOIS COLLEGE**

Success Programs

2500 Carlyle Avenue • Belleville, IL 62221-5899

1-866-942-SWIC (7942), ext. 5634 • (618) 235-2700, ext. 5634 • Fax (618) 641-5757

E-mail: Deborah.Alford@swic.edu

March 4, 2015

Dear Scholarship Selection committee:

Please accept my highest recommendation for Steven Knotts for the Luke and Billie Snell Undergraduate Scholarship. I have known Steve since he was hired as a tutor for liberal arts courses and for writing across the curriculum in August 2012. In fall 2013, he transitioned to a math tutor. Steve was selected for this position not only because of his excellent academic record, but also because he demonstrated integrity, commitment, motivation, and hard work – qualities we look for in our top students and tutors.

Steve completed the necessary training and experience to become a certified tutor through CRLA (College Reading and Learning Association) and was awarded Level I certification in April 2013. In order to become certified, he had to participate in at least 10 hours of training, tutor at least 50 hours, and be evaluated.

Steve was an outstanding tutor, who related well to both traditional and returning adult students. Steve's strong interpersonal skills and his genuine interest in helping students succeed made him a well-respected and sought after tutor. Steve was approachable, patient, and engaged when helping students. Steve was a great employee, co-worker, and student.

I thoroughly enjoyed working with Steve. He has a superb work ethic; consistently does his best, and will succeed in any career he pursues. I highly recommend Steve for the Luke and Billie Snell Undergraduate Scholarship. He will be a great representative for the American Concrete Institute and a good role model for other chapter members who may want to pursue a degree.

Please feel free to contact me for additional information.

Sincerely,

Deborah L. Alford
Dean of Success Programs